



200 FRIBERG PARKWAY, WESTBOROUGH, MA 01581
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WWW.495PARTNERSHIP.ORG

JOB POSTING
EXECUTIVE DIRECTOR
Issued August 1, 2019

Dynamic and visionary Executive Director sought for a public-private regional policy advocacy nonprofit providing development and infrastructure expertise to a 35 community region.

The Executive Director reports to an Executive Committee and Board representing a broad range of constituencies, including municipal governments, employers, legislators, higher education institutions, planning and development entities, environmentalists, developers, and others. Responsibilities include assessing regional needs and developing collaborative responses and resources, fundraising and financial management, nonprofit administration, coordinating work of a small staff, volunteers, contractors, and collaborators, conducting regional forums on issues of interest, carrying out employer retention, expansion, and attraction initiatives, advocating for needed public policies and infrastructure investment, overseeing communications and relationship building, identifying and securing relevant grant opportunities, and supporting work of volunteer committees.

Potential candidates should have a record of accomplishment in economic development and associated municipal, regional, and state initiatives, with preference being given to those with leadership experience at a nonprofit and an understanding of the 495/MetroWest region and suburban development challenges. Preferred qualifications include a Bachelor's Degree in public policy or non-profit management with graduate experience or professional certification a plus; at least ten years relevant professional experience; excellent writing, communication, and public speaking skills; ability to develop consensus with diverse constituencies; history with a non-profit environment and/or working with volunteers; strong computer skills with word processing, spreadsheet, presentation, and database programs; and managing online resources and social media.

Interested candidates should submit a letter of interest, resume, and salary requirements to the 495/MetroWest Partnership, 200 Friberg Parkway, Westborough, MA 01581; via email to Public Sector Co-Chair, Kristen Las, Assistant Town Manager, Town of Shrewsbury, klas@shrewsburyma.gov. Candidates are encouraged to apply promptly, since applications will be considered as they are received and until the position is filled.